

Certified Professional Guardianship and Conservatorship Board

BOARD VACANCY - Response Date: *June 17, 2024*

1) OPENING

On October 1, 2024, there will be two openings on the Certified Professional Guardianship and Conservatorship Board (Board). The positions are open to **judicial officers** who have an interest in serving and a demonstrated commitment to vulnerable adults in Washington State.

In developing procedures and policies, the Board would like to consider diverse opinions. Therefore, the Board is interested in members from diverse backgrounds, those with diverse experience and knowledge, as well as diversity in geographic location throughout the state of Washington.

2) RESPONSIBILITIES, NOMINATION, APPOINTMENT AND TERM

To achieve the greatest protection for the estates and affairs of persons subject to guardianship in Washington State, the Certified Professional Guardianship and Conservatorship Board adopts and implements regulations governing certification, minimum standards of practice, training, and discipline of professional guardians and conservators. The Board also investigates grievances and determines what disciplinary action to take. To learn more about Board visit: http://www.courts.wa.gov/programs_orgs/guardian/

The Chief Justice of the Washington State Supreme Court makes all appointments to the Board based on a list of nominees submitted by the Board's Chair. An appointment by the Supreme Court to the Board is for a three-year period.

3) CURRENT MEMBERS

The Board includes representatives from the following areas of expertise: professional guardians/conservators, attorneys, advocates for individuals subject to guardianship/conservatorship, courts, state agencies and those employed in medical, social, health, financial or other fields pertinent to guardianship/conservatorship.

For additional information from current judicial officers serving on the Board please contact:

Judge Robert Lewis, Chair at Robert.Lewis@clark.wa.gov

Judge Cadine Ferguson-Brown at CFerguson-Brown@kitsap.gov

Judge Grant Blinn at gblinn1@piercecounitywa.gov

Commissioner Soloman Kim at Soloman.Kim@co.snohomish.wa.us

4) SCHEDULED MEETINGS

The Board currently meets monthly on the second Monday of the month by Zoom and may meet in-person for the longer meetings that occur quarterly. In-person meetings are held at the Administrative Office of the Courts' (AOC) SeaTac office. The in-person meetings are from 9:00 am to 1:00 pm and the Zoom meetings are from 7:30 am to 9:00 am.

5) ADDITIONAL TIME COMMITMENT

The Board operates via a committee structure. Committees include Applications, Education, Regulations, and Standards of Practice. Each Board member serves on at least one committee. Committees usually meet by phone or Zoom on a monthly or quarterly basis.

6) ATTENDANCE POLICY

Members of the Board are expected to attend meetings on a regular basis, in accordance with the Board's attendance policy (80% per year). A Board member should inform the Board chair or one of the AOC liaisons to the Board when they are not able to attend either an in- person or Zoom meeting and provide the basis for the absence.

7) EXPENSES RELATED TO SERVICE

Approved travel and other expense related to serving on the Board incurred by the member may be reimbursed.

8) CONFLICT OF INTEREST

All applicants should be aware of the need to avoid conflict of interest when serving on the Board. The Board's Conflict of Interest Policy is located at http://www.courts.wa.gov/content/publicUpload/Guardian%20Application/CPGB_Recusal_Procedure.pdf

9) HOW TO APPLY

To express your interest in being nominated, please send a letter of interest to Stacey Johnson, via e-mail to stacey.johnson@courts.wa.gov, or U. S. Mail to:

**Certified Professional Guardianship and
Conservatorship Board
c/o Administrative Office of the Courts
P. O. Box 41170
Olympia, WA 98504-1170**

Letters of interest should include a brief statement that includes the following:

- Why you are interested in being considered for the CPGC Board.
- Your experience with Title 11 guardianships.
- Your professional, volunteer and community qualifications.

Please be aware that submitting a letter of interest does not guarantee appointment. In developing procedures and policies, the Board would like to consider diverse opinions. Therefore, the Board is interested in members from diverse backgrounds and cultures, those with diverse experience and knowledge, as well as diversity in geographic location throughout the state of Washington. When considering appointments, the Board may seek to maintain a certain balance in representation. The Board may consider many factors including, but not limited to geography, experience, expertise and education.

10) DEADLINE

Application materials must be received on or before Monday, June 17, 2024.